

# VOLUNTEER APPLICATION FORM

Monday 5 December 2016 – Sunday 26 February 2017



**\*Please ensure all grey boxes are completed before returning the form – thank you**

## About You

Office use only		E	R	SS	DB	DBS
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<b>Title:</b>	<b>First Name:</b>	<b>Surname:</b>
<b>Address:</b>		
<b>Postcode:</b>		
<b>DOB:</b>	<b>Email:</b>	
<b>Home Phone:</b>	<b>Mobile:</b>	
<b>Religion:</b>	<b>Your Church:</b> (If applicable)	
<b>Ethnicity:</b> (ie White/Black/Asian)	<b>Nationality:</b> (ie British/French/Czech)	
<b>Do you have any disability or difficulty we should be aware of?</b> YES / NO		
<b>If yes please explain</b>		

## DBS – Disclosure & Barring Service (previously CRB – Criminal Records Bureau)

<input type="checkbox"/>	<b>YES I have a DBS for 'Adult Workforce' issued within the last 3 years from Rainbow Centre/Winter Shelter</b> No action required
<input type="checkbox"/>	<b>YES I have a DBS for 'Adult Workforce' issued within the last <u>1 year</u> from another organisation</b> Please bring this with you when you return your volunteering form
<input type="checkbox"/>	<b>NO I do not have a DBS for 'Adult Workforce'</b> We will contact you to make an appointment to complete a DBS (no charge to yourself)

## Reference Church Leader or other person of authority (not a relative).

New Volunteer  (Enter a referee below)

Existing Volunteer  (No reference required)

### Referee

<b>Title:</b>	<b>First Name:</b>	<b>Surname:</b>
<b>Email:</b>		<b>Phone:</b>
<b>Address:</b>		
<b>Postcode:</b>		
<b>Relationship to you:</b>		

## Volunteering

SHELTER VOLUNTEER					
This may include putting up beds, setting table, eating with guests ,accompanying smokers, making tea/coffee, playing cards/games, chatting with guests, washing up, preparing/serving a meal, clearing/cleaning the kitchen, engaging with guests, providing breakfast, clearing/cleaning venue.					
Where:		Tick one	When:		Tick
SUNDAY	Holy Trinity Church		6pm - 7.30pm	Setting Up	
MONDAY	Sandgate Road Methodist		7pm - 10pm	Welcome & Engaging	
TUESDAY	Millfield		7pm – 8.30pm	Cooking	
WEDNESDAY	Our Lady Help of Christians		9pm – 8am	Overnight	
THURSDAY	St Paul’s Church		7am - 8am	Wake up / breakfast	
FRIDAY	St John’s Church		8am – 8.30am	Clearing up	
SATURDAY	Folkestone Baptist Church				

SUPPORT VOLUNTEER			
This includes welcoming guests, keeping a log of guests, running an appointment list, serving tea/coffee & biscuits, socialising with guests, clearing up after the shift.			
When:	Mon	Wed	Fri
10am – 1pm at Rainbow Centre			

DRIVING VOLUNTEER							
This involves packing shelter into the van in the morning, transporting it to a street parking place and dropping off log book & key through Rainbow Centre letter box.							
When:	Mon	Tue	Wed	Thu	Fri	Sat	Sun
7.30am – 8.15am							

How often would you like to volunteer?		
	Weekly	Fortnightly
Tick one		

Dates you are unavailable?

## Pre-Shelter Training

Part of your volunteering role will include attending Pre-Shelter Training, please indicate below which date you will be attending. You will be automatically booked in for the session you indicate so **please make a note of the date, time and venue.**

Date	Time	Venue	Tick <u>ONE</u>
WEDNESDAY 9 NOVEMBER	6.30 – 8.30pm	Rainbow Centre	
THURSDAY 17 NOVEMBER	6.30 – 8.30pm	Rainbow Centre	
SATURDAY 19 NOVEMBER	10.00 – 12.00am	Rainbow Centre	
TUESDAY 29 DECEMBER	6.30 – 8.30pm	Rainbow Centre	

## Declaration

I understand I will need to provide a reference (unless I am an existing volunteer) & have a current DBS check (or have submitted one) **before** I can volunteer.

The information I have given is correct to the best of my knowledge and I am over 18 years of age.

Signed:	Date:
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It would really help us if you could return this form **by 11 November 16** to [info@wintershelter.org.uk](mailto:info@wintershelter.org.uk) or

**Theresa Fowler, Folkestone Rainbow Centre, 69 Sandgate Road, Folkestone. CT20 2AF**